

## **Documents or evidence showing an identity of the shareholder or a representative of the shareholder entitled to attend the meeting**

The policy of the Board of the Stock Exchange of Thailand, dated 19<sup>th</sup> February 1999, relating to good practices for holding of a shareholders' meeting, aims to establish guidelines for listed companies to follow. This will create confidence to shareholders, investors and all relevant parties. Accordingly, the Company believes that an inspection of documents or evidence showing an identity of the shareholder or a representative of the shareholder entitled to attend the meeting, which should be observed by the shareholders, would improve transparency, be fair and provide benefits to the shareholders. However, the Company reserves the right to waive any of these requirements for some of the shareholders on a case-by-case basis, at the Company's sole discretion.

### **1. Natural person**

#### **1.1 Thai nationality**

- (a) identification card of the shareholder (personal I.D. or identification card of government officer or identification card of state enterprise officer); or
- (b) In case of proxy, identification card of the shareholder and identification card or passport (in case of a foreigner) of the proxy.

#### **1.2 Non-Thai nationality**

- (a) passport of the shareholder; or
- (b) in case of proxy, passport of the shareholder and identification card or passport (in case of a foreigner) of the proxy.

### **2. Juristic person**

#### **2.1 Juristic person registered in Thailand**

- (a) corporate affidavit, issued within 30 days by Commercial Registration Department, Ministry of Commerce; and
- (b) identification card or passport (in case of a foreigner) of the authorized director(s) who sign(s) the proxy form including identification card or passport (in case of a foreigner) of the proxy.

#### **2.2 Juristic person registered outside of Thailand**

- (a) corporate affidavit; and
- (b) identification card or passport (in case of foreigner) of the authorized director(s) who sign(s) the proxy form including identification card or passport (in case of foreigner) of the proxy.

A copy of the documents must be certified true copy. In case of any documents or evidence produced or executed outside of Thailand, such documents or evidence should be notarized by a notary public.

### **Proxy**

The Company send proxy form that according to Regulation of the Department of Business Development , Ministry of Commerce , there are 1 form as follows:

#### **1. Form B : Specific Proxy Form**

The shareholders not be able to attend the Meeting may appoint a person as your Proxy as follows :

1. Complete only one of above Proxy Form
2. Authorize a person or an Independent Director to attend and vote at the Meeting on your behalf by specifying the name with detail of person to be your proxy , details of Independent Director who not related in Agenda Director at Attachment No.8

3. Duty Stamp 20 baht , for your convenience the Company will facilitate in affixing the duty stamp when registration to attend the Meeting.

4. In case of many shareholder appointment one person to attend the Meeting , the proxy can send a copy of name list of shareholders to recheck number of share holding before the Meeting 1 day by fax to Investor Relations , Fax No. 0-2581-5397.

5. The commencement for registration to attend the Meeting will be from 02.00 p.m. of date 5 July 2013 , the Shareholders or the Proxy holders authorized can registration with document support at above time.

### Voting

1. A voting by one share will count as one vote, for approval , disapproval or abstention. The allocation of voting can allowed.

2. In general case : majority vote of the meeting of the total number of votes of shareholders , in case of tie of votes , the Chairman of the meeting shall have a deciding vote.

3. In other case : which the laws or the Company' s Articles of Association provided otherwise : the vote shall be in accordance with the laws or the Company's Articles of Association. The Chairman of the meeting shall inform the Meeting before voting each Agenda.

4. Any Shareholder or the Proxy having any special interest in a matter shall not be permitted to vote on such matter and may be invited by the Chairman of the Meeting to temporarily leave from the meeting , except for voting on election of the Directors.

5. The voting cards would be distributed to the shareholders present in person and the proxy holders authorised to vote on the shareholder's behalf at the Meeting only

- The number of votes for which each shareholder was eligible would be equal to the number of shares held by himself or herself.
- If the shareholder present in person or by proxy wished to vote against or to abstain from voting, he or she must show the hand and mark a voting card which the Company's official distributed at the registration desk. After marking the voting card, the shareholder must submit the voting card to the Company's official for vote counting.

The number of the votes against and abstentions would be deducted from the total number of votes cast by the shareholders present at the Meeting. Finally, the balance would be treated as the number of affirmative votes in favor of the relevant matter. If the voting majority to approval and accordance with the Company's Article of Association in item voting , the Meeting would be considered as having resolved or unanimously resolved to approve that matter.

- If any shareholder had an interest in any matter which the Meeting was going to consider, thereby making him or her not entitled to vote on that matter, the number of votes for which that interested shareholder was eligible would automatically be deducted from the total of the votes cast by the Meeting.
- In Agenda appointment Director , the voting shall voting in one by one voting that to consistent with the good practice for the Annual General Shareholders Meeting.